

# WELCOME TO The Morehead Inn

Welcome and thank you for considering The Morehead Inn for your very special occasion. Whether you are visiting our inn for business or leisure, The Morehead Inn offers charm, elegance and Southern hospitality. Bringing together convenient location, modern facilities and personalized service, everything we do at The Morehead Inn is designed to make your time with us a truly memorable experience.

This material has been prepared to provide you with the information necessary to make your business or leisure event at The Morehead Inn as convenient and appropriate as possible. For guests who are considering us for the first time, this information will help you take full advantage of our services and facilities. For our many returning clients, the information contained in this guide will help keep you updated as we continue to improve and enhance our service to you.

Charlotte is a beautiful and lively city with many choices for meetings, retreats, and galas. We are humbled that you are considering us. Please feel free to consult any member of our staff with questions you may have.

Thank you for considering The Morehead Inn. We hope to hear from you soon!

Sincerely,

The Management and Staff of The Morehead Inn

# The Morehead Inn

## Estate Fees

Bridal Luncheons  
Monday through Friday

### Grand Entertaining

Whatever the occasion, The Morehead Inn is just the place for impressive southern hospitality and elegance. From business dinners and awards ceremonies to company picnics, the main house and quaint gardens cater to your every need. The main floor of the Inn includes the Great Room, Dining Room, Library and Tea Room and can accommodate receptions for up to 200 guests and seated dinners indoors for up to 102 guests.

### Tea Room

\$325

Located in the Main House, this 740 square foot private and elegant room overlooks our beautifully landscaped courtyard. Decorated in a bright Colonial Revival style, this room may induce daydreaming while sitting in front of the cozy fireplace and gazing out the wall-size bay window. The room can accommodate up to 40 guests for seated luncheons. The Tea Room is a perfect setting for all special occasions!

### Library

\$200

Located on the first floor of the East Wing, the Library offers a more intimate setting for luncheons including up to 16 guests. It is home to the Inn's bird aviary, full of beautiful Australian Finches (but don't worry, you won't hear a peep).

### Coddington Retreat

\$225

Located in the original Carriage House of the estate, the Coddington Retreat provides the ultimate in seclusion. Luncheons are held in front of the old stone fireplace surrounded by period antiques, wet bar, and cottage décor or in the beautiful landscaped Carriage House courtyard. The Coddington Retreat can hold luncheons for up to 16 guests and social cocktail gatherings for up to 50 guests.

# Southern Comfort Plate Lunch Entrees

## Entrees (choose 1)

### **Poultry:**

Herbed Baked Chicken Breast  
Roasted Turkey Breast  
Chicken Pot Pie  
Almond Chicken Salad  
Smothered Chicken Breast with Gravy  
Chicken & Dumplings  
Fried Chicken Breast

### **Beef:**

Shepard's Pie  
Beef Tips  
Meat Loaf  
Stuffed Green Peppers  
Salisbury Steak & Gravy  
Beef Stroganoff  
Country Fried Steak with Gravy

### **Seafood:**

Fried Catfish  
Fried Salmon Patties  
Lemon-Dill White Fish

### **Pork:**

Roasted Pork Loin with Apple Gravy  
Pork BBQ  
Fried Pork Chops  
Roasted Pork Chops

This menu offers one  
entrée, any two Sides,  
choice of bread & one  
dessert, iced tea & coffee.

***\$16.95 per  
guest***

## Sides (choose 2)

Black-eyed Peas	Yams
Green Beans	Lima Beans
Creamed Corn	Peas & Carrots
Stewed Squash	Fried Corn
Macaroni & Cheese	Cole Slaw
Cornbread Stuffing	Pinto Beans
Squash Casserole	Corn Pudding
Steamed Broccoli	Tossed Salad
Parsley New Potatoes	Buttered Rice
Green Bean Casserole	Collard Greens
Steamed Cabbage	Whipped Potatoes
Macaroni Salad	

## Breads (choose 1)

Cornbread  
Buttered Biscuits  
Dinner Rolls

## Desserts (choose 1)

Peach Cobbler  
Apple Pie  
Chocolate Cake  
Pound Cake  
Key Lime Pie  
Banana Pudding  
Bread Pudding

Prices do not include appropriate sales tax &  
service charge.

# The Morehead Inn

## Light Lunch Menu

### Soups, Salads & Sandwiches Plate Lunches

Choose ONE item from each group below.  
Includes iced tea, coffee & a Chef's choice side item.

**\$19.50 per guest**

### Specialty Salads

Baby Spinach with Warm Bacon Vinaigrette  
Estate Salad  
Traditional Caesar Salad with Grilled Chicken or Shrimp  
Fresh Fruit Salad  
Greek Salad  
Chef's Salad

### Soups

Creamy Potato Bacon  
Tomato Basil  
Cream of Mushroom  
Chicken Noodle  
Cream Broccoli  
Country Vegetable  
Seafood Bisque  
Vegetable Beef  
Cream of Asparagus  
Clam Chowder

### Sandwiches

Chef's Choice Assorted Deli Sandwiches  
Chicken Salad Melt  
Turkey Club on Wheatberry Bread  
Proscuitto on a Croissant with Apple and Brie  
Caribbean Chicken Wrap  
Roast Beef & Boursin Cheese on French Baguette

**Prices do not include appropriate sales tax & service charge.**

# Elegant Main Course

*Served with your choice of an Estate Salad or Soup,  
Homemade Rolls, Tea, and Coffee.*

**\$19.95 per person**

## Chicken Milanese

*Tender Chicken Breast served with a lemon butter crème sauce with shitake mushrooms and pearl onions.  
Served with Chef's Choice Starch and Vegetable Side.*

## Vegetarian Lasagna Roll

*Herbed cream cheese and fresh vegetables wrapped with lasagna and served with a marinara and light cream  
sauce (you may add Grilled Chicken upon request).*

## Tri-Salad Plate

*Shrimp Salad, Chicken Salad, and Pasta Salad served on a bed of lettuce. Includes Soup or Fruit Salad  
and Basket of Assorted Homemade Breads and Croissants.*

## Salmon & Asparagus

*Served over pasta with an olive oil sauce.*

## Pork Tenderloin

*Tender marinated Pork Tenderloin Medallions stuffed with Seasoned Dressing and served with a light sauce.  
Served with Chef's Choice Starch and Vegetable Side.*

## Pasta Primavera

*Fresh Seasonal Vegetables and Herbs combined in either a rich cream or olive oil sauce (you may add  
Grilled Chicken upon request).*

## Spanish Chicken Crepes

*Delicate crepes filled with tender chicken, garlic, peppers, and tomatoes. Served with saffron rice.*

## Salmon Cobb Salad

*Grilled marinated Atlantic salmon over chopped lettuce with egg, Gorgonzola cheese, bacon, and avocado.*

## Quiche and Fruit

*A generous portion of homemade quiche served with a seasonal selection of fresh fruit. Choose vegetable,  
seafood, or classic Lorraine.*

**Prices do not include appropriate sales tax & service charge.**

# The Morehead Inn

## Luncheon Dessert Menu

Royal Elegance, Southern Style

Chef's Choice Assortment of Mini Desserts \$4.00

Crème Brule \$4.00

Key Lime Pie \$4.00

Apple Dumplings \$4.00

Dark & White Chocolate Mousse Swirl with Seasonal Berries \$4.00

Sorbet with Cookie \$4.00

New York Style Cheesecake with Seasonal Fruit \$4.00

Seasonal Fresh Fruit Tart \$4.00

Tiramisu \$4.00

### **Non-Alcoholic Bar**

Includes Soft Drinks, Tea, Water, Coffee, Punch, and Lemonade \$5.00 per Guest

### **Coffee Presentation**

Specialty Coffee & Gourmet Teas served with Shaved Chocolates, Brown Sugar & Cane Sugar Cubes, Cinnamon Sticks, Honey, and Fresh Whipped Cream  
\$2.25

### **Specialty Drinks**

Mimosa	\$5.25 per Drink
Bloody Mary	\$5.25 per Drink
Wine Spritzers	\$5.25 per Drink

**Prices do not include appropriate sales tax & service charge.**

# General Information

Thank you for considering Charlotte's most Unique Southern Estate for your Corporate Business Meeting or Luncheon. We strive to be more than just a beautiful facility. Our goal is total quality in every aspect of special events...planning, food, service, and décor...insuring that your vision becomes a reality.

## Payments & Cancellations

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An Estate Fee is charged for all events and private parties. A credit card number is required in lieu of a security deposit along with a signed contract. Payment may be made by cash, check or credit card (MasterCard or Visa). All payments are due at the time of the event or the credit card on file will be charged. Please contact your event planner if you have questions regarding the payment policy.

## Guarantees

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The exact per guest menu price will be finalized and agreed to no later than fourteen days prior to the event. This minimum number of guests will be considered a guarantee for which you will be billed. An increase in the guaranteed attendance will be accepted up to 24 hours before the function. The Inn will prepare for the number of guest guaranteed only; we will not prepare for any percentage over the guarantee.

## Food & Beverage

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The Morehead Inn (MHI) requires lunch or dinner be served with all functions and will cater all the food and beverage for your event. Final menu selection is due no later than fourteen (14) days prior to the function. Custom menu items may be provided for the client and prepared by the MHI, with the approval of the chef. The minimum food cost per guest begins at sixteen dollars and ninety-five cents (\$16.95). Left over food items may not be removed from the property due to insurance restrictions. The North Carolina Alcoholic Beverage Commission regulates the sale and service of all alcoholic beverages. Therefore, all alcoholic beverages will be supplied and serviced by the MHI. Services will be provided on a flat rate basis per guest, per hour for our bars. A bartender fee of \$75.00 will be charged for the first bar, \$60.00 for each additional bar thereafter.

## Service Charge & Tax

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There will be a service charge of twenty-two percent (22%) on all food, beverage, rentals, additional labor and set-up fees. This service charge includes all service personnel, event planning, setup, cleanup, cake cutting and any other services required with your event. Additional gratuity is not expected. Sales tax of eight and one half percent (8.5%) for all food and beverages and a sales tax of seven and one half percent (7.5%) will be added to service charges and any miscellaneous rentals. There is a \$75 flat fee for any attended stations such as a carver, pasta server, or bartender. Each additional bartender after the first is a \$60 flat fee.

## Rentals

Additional rental charges may apply for items that the Morehead Inn does not include with our standard pricing for your corporate event. Please ask your event planner for suggestions and details. Items include but are not limited to specialty linens, fresh flowers, tents and audio/video equipment.

## Multiple Entrees

If multiple entrees are requested for seated luncheons or dinners, the following stipulations will apply:

1. Multiple entrees, for groups of twenty-five (25) guest or more, will be limited to two (2) selections, not including requests for vegetarian entrees.
2. If there is a price difference the two entrees, the higher price will be charged for all entrees.
3. Normal guarantee procedure is required with indications for each entrée.
4. Some form of indication is required by the client for the guest tables, i.e. coded name cards.

## Parking

The Estate has limited parking during weekdays (Monday through Friday until 5pm). Please feel free to double-park, as staff will not park on the property on busy days. In the event that additional parking is needed, ask your event planner for additional parking instructions. Under no circumstances can guests park in the lot across Berkley Avenue or on the streets near the Inn; parking here is strictly prohibited by the owners and towing is enforced.

## Lodging Accommodations

The Morehead Inn has twelve beautifully decorated guest rooms and can host 28 to 30 guests overnight. The rooms range in price from \$120 to \$190. If you agree to rent all twelve (12) of the rooms, the Inn will offer you a discounted rate of \$140 per room, with breakfast included based on double occupancy. If you rent the eight (8) rooms in the main house, the Inn will offer you a discounted rate of \$150 per room. When reserving the Coddington Retreat for social gatherings, the client must reserve the four lodging suites in the Carriage House.

## Liability

The Morehead Inn is not responsible for damage to or loss of items left on the property prior to or following any event. The client is responsible and shall reimburse MHI for any damage, loss or liability incurred by MHI due to negligence of the client, the client's guests, or any persons or organizations contracted by the client to provide goods or services before, during and after the event.

# Directions to The Morehead Inn

1122 East Morehead Street  
Charlotte, NC 28204  
(704) 376-3357

## *From the North:*

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I-77 South      Exit 9B (John Belk Freeway - I277)  
Travel past the Panthers' Bank of America Stadium and the Charlotte Skyline  
Exit 2A - Kenilworth Ave. - Exit Right onto Kenilworth Ave.  
Go to the second stop light (ignore blinking light) - E. Morehead St.  
Turn Right  
Next street on left is Berkeley Ave. - We are right on the corner.

## *From the West:*

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I-85 North      To I-77 South (Towards Columbia)  
Follow Directions listed above

## *From the South:*

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I-77 North      Exit 9B (John Belk Freeway - I277)  
Travel past the Panthers' Bank of America Stadium and the Charlotte Skyline  
Exit 2A - Kenilworth Ave. - Exit Right onto Kenilworth Ave.  
Go to the second stop light (ignore blinking light) - E. Morehead St.  
Turn Right  
Next street on left is Berkeley Ave. - We are right on the corner.

## *From the South on I-85:*

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I-85 North      Exit Billy Graham Parkway  
Follow signs to I-77 North  
Exit 9B (John Belk Freeway - I277)  
Travel past the Panthers' Bank of America Stadium and the Charlotte Skyline  
Exit 2A - Kenilworth Ave. - Exit Right onto Kenilworth Ave.  
Go to the second stop light (ignore blinking light) - E. Morehead St.  
Turn Right  
Next street on left is Berkeley Ave. - We are right on the corner.

## *From the Airport:*

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Follow Airport Expressway away from the airport  
Merge Right onto the Billy Graham Parkway East/South  
Follow signs to I-77 North  
Exit 9B (John Belk Freeway - I277)  
Travel past the Panthers' Bank of America Stadium and the Charlotte Skyline  
Exit 2A - Kenilworth Ave. - Exit Right onto Kenilworth Ave.  
Go to the second stop light (ignore blinking light) - E. Morehead St.  
Turn Right  
Next street on left is Berkeley Ave. - We are right on the corner.